

## **Installation at MINOS SHAFT Internal Review**

Location: Conference Room 1E

(Thursday September 18, 8:00 AM to 12:00 PM)

### Welcome

How this review is structured.  
How the installation activity will be managed (org. chart).  
Report

### Orientation

Building/Shaft/Tunnel	(Elaine McCluskey)
Absorber	(Cat James)
Detector	(Cat James)
Beam Monitors	(Debbie Harris)

BREAK

### Schedule and Resources (Leon Beverly)

MS Project (details from B.O. to 1<sup>st</sup> Install)  
Manpower resources required (Davis-Bacon / lab labor)  
Periodic meetings & reporting  
Special Installation Procedures Review  
Access Control  
Emergency Procedures  
Training (T&M, lab employees, collaborators)

### Infrastructure (Mike Mascione)

Trucking  
Crane Control (dedicated operator & back-up)  
Procedure for working around the shaft  
Davis Bacon & Lab Labor  
Material disposition: where are they?

### Installation Plan

Detector Installation	(John Voirin)
Absorber Installation	(Delmar Miller)
Beam Monitor Installation	(Delmar Miller)

### Closure